



# Texas General Land Office

Jerry Patterson, Commissioner

## Small Vessel Emergency Response Plan



Vessel Name:
Vessel Operator Name:
Total Fuel/Oil Capacity:
Vessel Official/State Registration Number:
Person in Charge Name:

Vessel Operator Address/Telephone Number:
Person in Charge Contact Number:

### Spill Discovery

Identify the Source of the Spill  
Assess the Safety Hazards  
Ensure Safety of Crew & Vessel  
Make Prompt Agency Notifications

### Who to Notify

Texas General Land Office  
National Response Center (USCG)  
Person in Charge (PIC)  
Vessel Operator  
Oil Spill Cleanup Contractor  
Salvage Contractor  
Local Authorities for Safety Issues

### What to Report

Name of Reporting Party  
Vessel Name  
Name of Person in Charge (PIC)  
PIC Telephone Number & Address  
Vessel Operator Telephone Number & Address  
Spill Source  
Date & Time Spill Occurred  
Cause of Spill  
Location of Spill  
Location of Vessel  
Type of Product Spilled  
Amount of Product Spilled  
Condition of Vessel

### 1. Shutdown the Transfer

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### 3. Prevent Additional Spillage

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### 2. Secure the Source

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### 4. Contain & Clean

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Oil spills into coastal waters must be reported to the Coast Guard and General Land Office

**Texas General Land Office**  
**1-800-832-8224**

**National Response Center**  
**1-800-424-8802**